

**AGENDA**  
**FREEPORT TOWN COUNCIL MEETING #15-21**  
**HELD REMOTELY USING ZOOM TELECONFERENCING TECHNOLOGY**  
**TUESDAY, JUNE 15, 2021**  
**6:30 PM**

**ZOOM:**

Please click the link below to join the webinar:

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Webinar ID: 831 1373 5026

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**FROM:** Peter E. Joseph, Town Manager

**TO:** Council Chair, John Egan, 38 Curtis Road  
Council Vice Chair, Tawni Whitney, 56 Baldwin Road  
Councilor Chip Lawrence, 93 Hunter Road  
Councilor Daniel Piltch, 25 Quarry Lane  
Councilor Douglas Reighley, 2 Harbor Ridge Road  
Councilor Jake Daniele, 264 Pownal Road  
Councilor Edward Bradley, 242 Flying Point Road

**FIRST ORDER OF BUSINESS:** Pledge of Allegiance

**SECOND ORDER OF BUSINESS:** To waive the reading of the minutes of Meeting #14-21 held on June 1, 2021 and to accept the minutes as printed.

**THIRD ORDER OF BUSINESS:** Announcements (15 minutes)

**FOURTH ORDER OF BUSINESS:** Information Exchange (15 minutes)

**FIFTH ORDER OF BUSINESS:** Town Manager's Report (15 minutes)

**SIXTH ORDER OF BUSINESS:** Public Comment Period – (30 Minutes)  
(Non-Agenda Items Only)

**SEVENTH ORDER OF BUSINESS:** To take action on the following items of business as read by the Council Chairperson:

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[ITEM # 104-21](#)

To consider action relative to adopting the June 15, 2021 Consent Agenda.

**BE IT ORDERED:** That the June 15, 2021 Consent Agenda be adopted.

(Council Chair Egan) (5 minutes)

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[ITEM # 105-21](#)

To consider action relative to setting a public hearing for Special Amusement Permit renewals.

**BE IT ORDERED:** That a public hearing be set for July 6, 2021 at the Town Council meeting that starts at 6:30 pm at Freeport Town Hall and virtually via Zoom technology to discuss Special Amusement Permit renewals.

**BE IT FURTHER ORDERED:** That copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community Library for inspection by citizens during normal business hours and the notice be placed on Freeport's local cable channel 3 and the Town's website.

(Town Manager, Peter Joseph)(5 minutes)

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[ITEM # 106-21](#)

To consider action relative to setting a public hearing for a new liquor license for Mast Landing Brewing Company.

**BE IT ORDERED:** That a public hearing be set for July 6, 2021 at the Town Council meeting that starts at 6:30 pm at Freeport Town Hall and virtually via Zoom technology regarding a new liquor license request from Mast Landing Brewing Company located at 200 Lower Main Street.

**BE IT FURTHER ORDERED:** That copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community Library for inspection by citizens during normal business hours and the notice be placed on Freeport's local cable channel 3 and the Town's website.

(Town Manager, Peter Joseph)(5 minutes)

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[ITEM # 107-21](#)

To consider action relative to the write-off of Personal Property Tax Interest.

**BE IT ORDERED:** That the Town Manager & Treasurer be authorized to write-off the following interest on personal property taxes:

333	<i>Seymour Excavation</i>	2013-2016	\$ 2,069.98
<i>Total:</i>			\$ 2,069.98

*This write off is for interest only. The owner has paid all principal taxes owed. These years are beyond the Town's ability to pursue collection. Years 2019-2021 remain on the books to be collected in full and an agreement with the owner has been reached to do so.*

(Finance Director, Jessica Maloy)(10 minutes)

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[ITEM # 108-21](#)

To consider action relative to a consent agreement between the Town of Freeport and Phil Reiche, Lynn Reiche, Jeffrey Miller, Mary-Lynn Miller regarding a subdivision violation on River Rock Lane.

**BE IT ORDERED:** That a consent agreement between the Town of Freeport and Phil Reiche, Lynn Reiche, Jeffrey Miller, Mary-Lynn Miller regarding a subdivision violation on River Rock Lane be approved.

(Council Chair Egan)(10 minutes)

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**(ITEMS # 109-21 TO # 112-21 ARE PRESENTED BY FINANCE DIRECTOR, JESSICA MALOY)(30 minutes)**

[ITEM # 109-21](#)

To consider action relative to the acceptance of State Funds for fiscal year 2022.

**BE IT ORDERED:** That the following categories for State Funds be accepted for fiscal year 2022.

1. Municipal Revenue Sharing
2. Local Road Assistance
3. State Aid to Education (including Federal pass-through funds and property)
4. Public Library State Aid per capita
5. Civil Emergency Funds (Emergency Management Assistance)
6. Snowmobile Registration Funds
7. Tree Growth Reimbursement
8. Veterans Exemption Reimbursement
9. Business Tax Reimbursement
10. All other State funds not included in items 1-9

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[ITEM #110-21](#)

To consider action relative to the operating budget for Winslow Park for fiscal year 2022.

**BE IT ORDERED:** That \$337,960 be approved for the Winslow Park budget from July 1, 2021 to June 30, 2022 and \$23,000 be approved for the Harb Cottage budget from July 1, 2021 to June 30, 2022.

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[ITEM # 111-21](#)

To consider action relative to adopting a Non-Emergency Transport (NET) budget for fiscal year 2022.

**BE IT ORDERED:** That the Non-Emergency Transport Budget in the amount of \$115,000 be approved for fiscal year 2022.

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[ITEM # 112-21](#)

To consider action relative to the adoption of the Fiscal Year 2022 Operating Budget for the Town of Freeport.

**BE IT ORDERED:** That the following appropriations be made to the several departments for purposes named, that the following revenues estimated be adopted, and that the following amounts to be raised by taxation, said action for fiscal year July 1, 2021 to June 30, 2022 Municipal Budget.

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<b>FY 2022 Appropriations</b>	
General Government	\$ 1,918,610
Protection and Enforcement	\$ 3,243,285
Health and Welfare	\$ 114,440
Human Service Agencies	\$ 39,800
Community Center Building	\$ 45,600
Public Works/Solid Waste	\$ 2,449,885
Library	\$ 493,720
Unclassified	\$ 2,377,290
Debt Services-Local	\$ 34,595
County/METRO Tax	\$ 1,368,958
Bustins Island	\$ 243,000
Abatements	\$ 25,000
<b>Total Appropriations</b>	<b>\$ 12,354,183</b>
<b>FY 2022 Estimated Revenues</b>	
Non-Property Tax	\$ 2,026,000
Intergovernmental	\$ 1,878,800
Charges for Services	\$ 405,800
Licenses and Permits	\$ 461,700
Fines and Forfeitures	\$ 29,800
Miscellaneous	\$ 81,000
<b>Total Estimated Revenues</b>	<b>\$4,883,100</b>
Amount Transferred from Undesignated Funds	\$ 700,000
Amount to be Raised by Taxation	\$ 6,771,083
<b>Total Revenues</b>	<b>\$ 12,354,183</b>

**BE IT FURTHER ORDERED:** That the following appropriations be made for the Capital items/projects listed below, and that the Capital Budget for FY 2022 be adopted, totaling \$1,247,000:

Police	New Patrol and Changeover Equipment	50,000
	K-9 Recruitment & Training	12,000
Rescue	Powerload Stretcher System Install	60,000
Public Works	Street Sweeper (shared with TIF – 50%)	140,000

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Solid Waste	Generator	30,000
	Facility Lighting	37,500
Comprehensive Town Improvements	Spar Cove Rebuild	450,000
	Train Station/Visitor Center Improvements	80,000
	Hunter Road Fields Parking Lot	75,000
	Concord Gully Brook Watershed Restoration	25,000
Municipal Facilities	Computer Upgrades -Townwide	25,000
	File Digitization	10,000
	Maintenance Tractor/Snow Plow	30,000
	Library Public Computers	8,500
	Town Wharf Repairs	7,500
	Revaluation Reserve Fund	7,500
Cable Television	Equipment and other improvements (Channel 14)	4,000
	Equipment Replacement - (Channel 3)	20,000
Boards and Committees	Comprehensive Plan Update	75,000
	Downtown Revisioning	100,000
	<b>Total FY 2022 Capital Budget</b>	<b>\$ 1,247,000</b>

**BE IT FURTHER ORDERED:** That the following amounts be appropriated from the Reserve Funds to provide for items approved, as presented on the agenda, totaling \$1,247,000:

Police Reserves	62,000
Rescue Reserves	60,000
Public Works Reserves	140,000
Solid Waste Reserves	67,500
Public Infrastructure Reserves	630,000
General Administration Reserves	81,000
Building Reserves	7,500
Cable Television Reserves	24,000
Other Reserves	175,000
<b>Total FY 2022 Capital Transfer from Reserves:</b>	<b>1,247,000</b>

**BE IT FURTHER ORDERED:** That the following appropriations be made for the items and projects listed below and that the Destination Freeport TIF budget for FY 2022 be adopted as presented below, totaling \$375,000:

Sidewalks	45,000
Street Sweeper (Shared with PWR – 50%)	140,000
ACAF Performing Arts Center	75,000
Freeport Economic Development Corporation	115,000
<b>Total FY 2022 Destination Freeport TIF Budget</b>	<b>375,000</b>

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**OTHER BUSINESS:**

1. Update on Downtown Revision Plan (Vice Chair Whitney)(15 minutes)

**END OF AGENDA (Estimated time of adjournment 9:00 PM)**

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